RESOLUTION NO. 2011-16

A RESOLUTION AUTHORIZING STAFF MEMBERS TO SIGN ON MASON COUNTY TRANSPORTATION AUTHORITY FINANCIAL ACCOUNTS

WHEREAS, Dave O'Connell is retiring from employment with Mason County Transportation Authority (MTA); and

WHEREAS, it is necessary to remove Dave O'Connell as a signer for all accounts of the MTA; and

WHEREAS, it is necessary to have an additional signer available in addition to the current Administrative Services Manager, Kathryn Cook; and

WHEREAS, the Board of Directors must authorize Marc Bradley Patterson, General Manager to be an authorized signer for the Mason County Treasurer Depository account held at Bank of America – Account Number: 668-010-010.

BE IT RESOLVED that the Mason County Transportation Authority Board of Directors remove Dave O'Connell as an authorized signer and approve that Marc Bradley Patterson and Kathryn Cook are authorized to sign on the above stated account at Bank of America.

ADOPTED by the Mason County Transportation Authority Board of Directors at a regular meeting on December 13, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice Chair

Steve Bloomfield, Authority Member

Tim Sheldon, Authority Member

Mike Byrne, Authority Member

Bev Wendell, Authority Member

Glenn Hoopman, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT AND FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: Kathy Cook
Kathy Cook, Clerk of the Board

DATE: 12/13/11

RESOLUTION NO. 2011-15

A RESOLUTION AUTHORIZING THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD CHAIR TO APPLY FOR AND ACCEPT FEDERAL GRANTS

WHEREAS, the Mason County Transportation Authority desires to apply for Federal Funding Assistance; and

WHEREAS, the Federal Transit Administration requires a Resolution of the Mason County Transportation Authority Board authorizing a delegated representative to apply for, accept and sign all required certifications and assurances for Federal Grants.

BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS that authorization be established as follows:

1. THAT THE CHAIR OF THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS IS HEREBY AUTHORIZED TO APPLY FOR AND ACCEPT FEDERAL GRANTS ON BEHALF OF THE MASON COUNTY TRANSPORTATION AUTHORITY.

2. FURTHER, THAT THE CHAIR OF THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF COMMISSIONERS IS HEREBY AUTHORIZED TO SIGN FROM YEAR-TO-YEAR REQUIRED CERTIFICATIONS AND ASSURANCES FOR FEDERAL GRANTS ON BEHALF OF THE MASON COUNTY TRANSPORTATION AUTHORITY.

Dated this 13th day of December, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice Chair

Steve Bloomfield, Authority Member

Tim Sheldon, Authority Member

Mike Byrne, Authority Member

Bev Wendell, Authority Member

Glenn Hoopman, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Brad Patterson, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: Kathy Cook
Kathy Cook, Clerk of the Board

DATE: 12/13/11

RESOLUTION NO. 2011-14

A RESOLUTION ESTABLISHING THE 2012 SCHEDULE OF REGULAR MEETINGS FOR THE MASON COUNTY TRANSPORTATION AUTHORITY

WHEREAS, the Mason County Transportation Authority Board holds regular monthly meetings on the 2nd Tuesday of each month, which are open to the public; and

WHEREAS, the need exists to establish a published schedule of said meetings;

NOW THEREFORE, BE IT RESOLVED by the Mason County Transportation Authority Board of Commissioners that the regular monthly meetings for the 2012 calendar year be established as follows:

THE MONTHLY PUBLIC MEETINGS SHALL BE HELD AT THE TIMES AND LOCATIONS AS OUTLINED ON THE ATTACHED SCHEDULE. ***Meeting changes and special meetings will be published as required by law.***

APPROVED by the Mason County Transportation Authority Board at its regular open public meeting thereof this 13th day of December 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice Chair

Steve Bloomfield, Authority Member

Tim Sheldon, Authority Member

Mike Byrne, Authority Member

Bev Wendell, Authority Member

Glenn Hoopman, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Brad Patterson, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: Kathy Cook
Kathy Cook, Clerk of the Board

DATE: 12/13/11

Mason County Transit Authority Board (MTA)
Mason County Transit Advisory Board (MCTAB)
2012 MEETING SCHEDULE
(Proposed)

MTA	Time	Date	Month	Date	MCTAB	Time
Mason Transit Business Office	4:00 pm	10	January	24	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	4:00 pm	14	February	28	Mason Transit Business Office	5:30 pm
Port of Allyn 18560 E SR 3, Allyn	**5:30 pm**	**13**	**March Joint Meeting**	**13**	**Port of Allyn** 18560 E SR3, Allyn	**5:30 pm**
Mason Transit Business Office	4:00 pm	10	April	24	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	4:00 pm	8	May	22	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	**5:30 pm**	**12**	**June Joint Meeting**	**12**	**Mason Transit Business Office**	**5:30 pm**
Mason Transit Business Office	4:00 pm	10	July	24	Mason Transit Business Office	5:30 pm
Transit Community Ctr. 601 W Franklin, Shelton	4:00 pm	14	August	28	Mason Transit Business Office	5:30 pm
Port of Allyn 18560 E SR3, Allyn	**5:30 pm**	**11**	**September Joint Meeting**	**11**	**Port of Allyn** 18560 E SR3, Allyn	**5:30 pm**
Mason Transit Business Office	4:00 pm	9	October	23	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	4:00 pm	13	November	27	Mason Transit Business Office	5:30 pm
Mason Transit Business Office	**5:30 pm**	**11**	**December Joint Meeting**	**11**	**Mason Transit Business Office**	**5:30 pm**

Call Mason Transit at (360) 426-9434 or 1-800-281-9434 with questions.
Mason Transit Business Office: 790 E John's Prairie Road, PO Box 1880, Shelton, WA 98584

RESOLUTION NO. 2011-13

A RESOLUTION, ADOPTING A BUDGET FOR THE MASON COUNTY TRANSPORTATION AUTHORITY, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2012

WHEREAS, the Mason County Transportation Authority Board has prepared a Budget for the 2012 Calendar Year; and

WHEREAS, the anticipated Resources of $9,518,995 adequately addresses the anticipated Uses of $9,518,995, anticipating a $7,050,808 Ending Fund Balance.

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the 2012 Budget, with the anticipated revenue and anticipated expenses in the amounts stated and detailed in the ***Mason County Transportation Authority 2012 Budget***, be adopted as written, and recorded as such with the office of the Mason County Auditor.

Dated this 13th day of December, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice Chair

Steve Bloomfield, Authority Member

Tim Sheldon, Authority Member

Mike Byrne, Authority Member

Bev Wendell, Authority Member

Glenn Hoopman, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Brad Patterson, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: Kathy Cook
Kathy Cook, Clerk of the Board

DATE: 12/13/11

MASON COUNTY TRANSPORTATION AUTHORITY

December 2011

2012 Proposed Budget

Public Hearings Scheduled

Mason County Transportation Authority Board of Directors will hold a public hearing to receive final comments and for adoption of the proposed 2012 Budget at its meeting scheduled to be held on Tuesday, December 13, 2011 at 6:00 pm, at 790 E. John's Prairie Road in Shelton, WA.

Mason Transit 2012 Proposed Budget Plan

Our Mission is to develop a coordinated system of ***affordable*** public transportation that: ***operates within financial limits***; maximizes the use of existing resources including volunteers, and is available, to some extent, in most areas of Mason County.

2012 Financial Plan

Current projections used for development of the 2012 budget include no increase in Sales Tax revenue. The receipt of a Capital Grant to renovate the Shelton Armory has necessitated efforts to develop our financial plan by delaying the purchase of other capital items and utilizing a portion of our 2011 ending fund balance.

The goals and assumptions of the 2012 budget below are designed to ensure Mason Transit can continue to meet the needs of the community should the economic downturn be prolonged.

2012 Budget Goals

- Balanced Budget
- Maintain a 3-month Operating Reserve Fund
- Maintain a Capital Reserve Fund for the replacement of aging vehicles
- Utilize current reserves to meet Capital Grant obligations
- Commitment to rebuild reserves

2012 Budget Assumptions

- Sustain current service levels
- No increase in Sales Tax Revenues
- Pursue partnerships with community and other local governmental agencies
- No COLA

Questions and comments on the proposed 2012 Budget?

We welcome your questions and comments!

Contact: Sara Wazewski, Finance Manager
Phone: (360) 426-9434 or toll free at 1-800-281-9434
Fax: (360) 426-0899
Email: swazewski@masontransit.org
US Mail: PO Box 1880, Shelton, WA 98584

Please note final comments on the proposed 2012 Budget will be accepted through December 13, 2011.

Mason Transit Board of Directors

John Campbell, Chair
North Mason School District #4

Lynda Ring-Erickson, Vice-Chair
Mason County Commissioner

Steve Bloomfield
Mason County Commissioner

Mike Byrne
City of Shelton Commissioner

Rick Engelhart
Teamsters Local Union No. 252

Glenn Hoopman
Mason Co. Fire District #3

Deborah Petersen
Hood Canal School District

Tim Sheldon
Mason County Commissioner

Bev Wendell
Mason Co. Public Hospital District No. 2

Sadie Whitener
Southside School District

Advisory Board Members

John Piety, Chair

Mary Ogg, Vice-Chair/Secretary

John Calabrese

Gene Currier

Glen Fourre

Kevin Frankeberger, Ph.D.

Lauren Gessler

Pamela Hillstrom

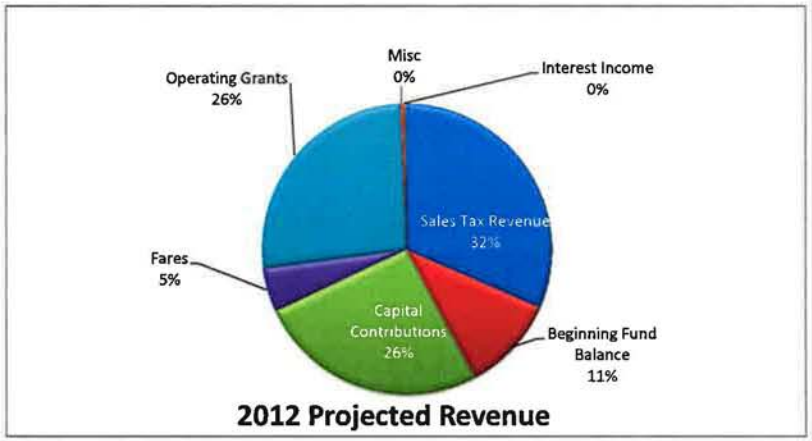
Mason Transit
2012 Draft Budget
Summary and graphs

	2011	2012			
Estimated Beginning Fund Balance	***$ 8,450,050***	***$ 8,067,501***	***Estimated Ending Fund Balance***	***$ 8,450,050***	***$ 7,050,808***

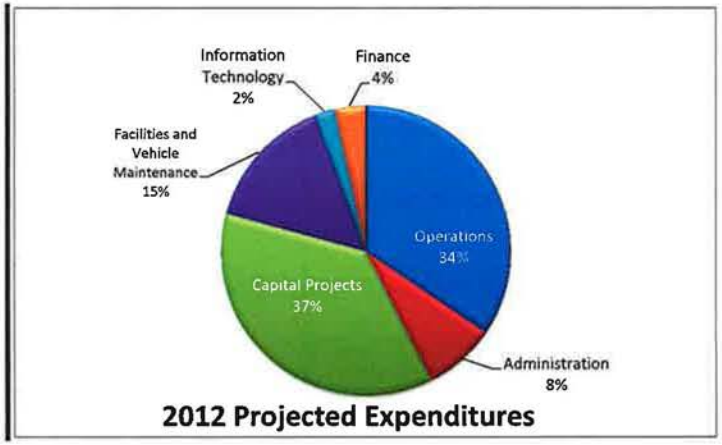
Revenue	2010 YTD Actual	2011 Budget	2012 Budget	***Expenses***	2010 YTD Actual	2011 Budget	2012 Budget
Sales Tax Revenue	3,168,563	3,000,000	3,000,000	Salaries & Benefits	3,906,553	4,259,387	4,408,038
Interest Income	22,092	19,500	19,500	Fuel	382,272	402,032	501,065
Operating Grants	1,683,724	2,580,637	2,516,069	Insurance	150,458	163,322	164,931
Fares	494,032	492,000	467,250	Debt Service	47,547	37,790	33,000
Misc	94,911	67,533	42,683	Other Goods & Services	1,479,137	925,715	935,782
Operating Revenue	5,463,322	6,159,669	6,045,502	**Operating Expenses**	5,965,967	5,788,246	6,042,816
				Capital Projects	-	105,000	2,666,181
Capital Contributions	274,400	1,665,132	2,456,800	Vehicles & Equipment	0	2,174,255	810,000
Capital Revenue	274,400	1,665,132	2,456,800	**Capital Expenditures***	0	2,279,255	3,476,181
From beginning fund balance	228,244	242,700	1,016,693				0
Total Revenue	5,965,967	8,067,501	9,518,995	**Total Expenditures**	5,965,967	8,067,501	9,518,996

2012 Capital Projects/Facility Detail

Transit Facility Base	20,000	Main Facility Improvements(Watermain)
Transit Community Center	2,261,000	Transit Community Center Improvements
Minibuses	810,000	9 Cutaways-Grant
Staff Vehicles	20,000	Replace 2 Staff Vehicles
Software	25,000	Trapeze Maintenance Software
Office and Shop Equipment	340,181	Construction in Process-Watermain/Cameras/Preliminary TCC Engineering
TOTAL CAPITAL PROJECTS AND FACILILTY IMPROVEMENTS	$ 3,476,181	**CAPITAL PROJECTS & FACILITY IMPROVEMENTS MAY DEPEND ON GRANT REVENUE**

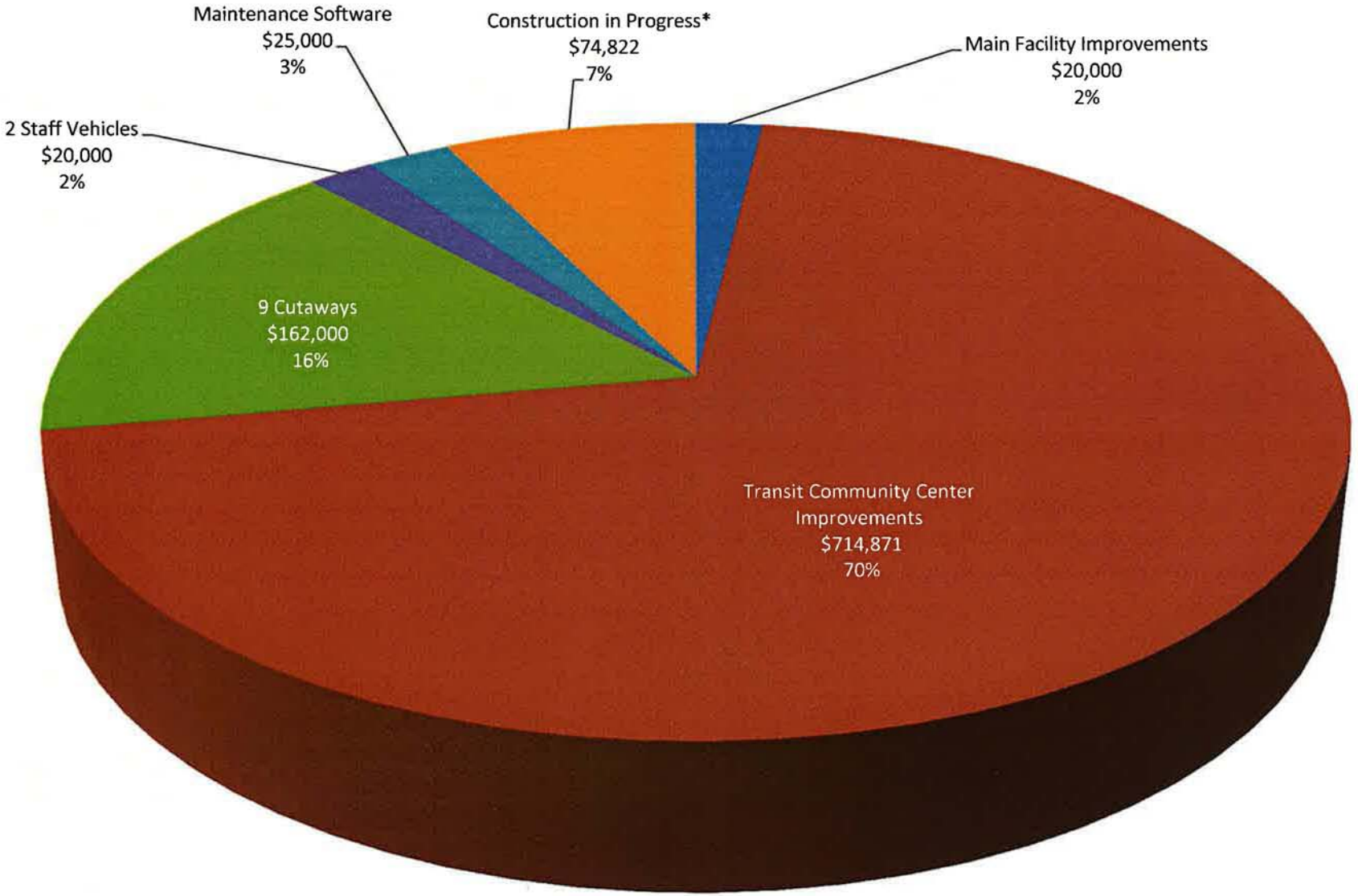


2012 Projected Revenue



2012 Projected Expenditures

2012 Draft Budget
Use of Fund Balance
$1,016,693



* Belfair Park Ride, Security System, Watermain

12/13/2011

RESOLUTION NO. 2011-12

A RESOLUTION APPOINTING BRAD PATTERSON GENERAL MANAGER OF MASON COUNTY PUBLIC TRANSPORTATION BENEFIT AREA AUTHORITY AND FIXING HIS SALARY AND TERMS OF EMPLOYEMENT.

WHEREAS, the Mason County Public Transportation Benefit Area Authority (MCTA) has the authority pursuant to RCW 36.57A.080 to appoint a general manager for MCTA and to fix his compensation; and

WHEREAS, in order to attract and retain a person of superior qualifications for the position of general manager it is deemed necessary and convenient to provide severance compensation to the person appointed to said position in the event the MCTA elects to terminate said appointment at will as authorized by law;

NOW, THEREFORE, BE IT RESOLVED BY THE MASON TRANSIT AUTHORITY AS FOLLOWS:

1. Brad Patterson is appointed General Manager and Chief Administrative Officer of the MCTA effective November 14, 2011 on a full time basis until such further action of the Board.

2. The General Manager shall be compensated and the conditions of employment shall be as set forth in the employment agreement of the same date hereto, a copy of which is attached hereto and incorporated by this reference.

3. The General Manager shall have the following duties:

    a. Manage MTA in compliance with the laws of the State of Washington and policies and orders of the Board in a good and business-like manner and in accordance with the standards and practices recognized and accepted in the field;

    b. Attend MTA meetings and execute the directives of the Board;

    c. Keep the Board fully advised as to the financial condition and needs of MTA and prepare, each year, an estimate for the ensuing fiscal year of the probable expenses of MTA, recommend to MTA what development work should be undertaken, what extensions and additions, if any, should be made during the ensuing fiscal year with an estimate of the costs of such development, work, extensions or additions, certify to the Board all the bills, allowances, payrolls and claims that may be due contractors and make recommendation to MTA concerning the establishment of salaries for employees;

d. Provide administrative support to the citizen's advisory committee and meet with it;

e. Perform such other duties as may be assigned by the Board and be responsible for the efficient administration of all affairs of MTA.

Adopted this 13th day of December, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice Chair

Steve Bloomfield, Authority Member

Tim Sheldon, Authority Member

Mike Byrne, Authority Member

Bev Wendell, Authority Member

Glenn Hoopman, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT AND FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: _____ DATE: 12-13-11
Kathy Cook, Clerk of the Board

RESOLUTION NO. 2011-11

A RESOLUTION AUTHORIZING THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD CHAIR TO SIGN WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AGREEMENT #GCA6837

WHEREAS, the State of Washington provides Rural Mobility, Paratransit/Special Needs, and other proviso funding through the multi-modal transportation account and rural mobility grant program account as identified in the budget through its 2011-2013 biennial appropriations to the Washington State Department of Transportation (WSDOT); and

WHEREAS, the Mason County Transportation Authority was awarded operating funds to sustain Dial-A-Ride, Zone Route, Fixed Route and regional connectivity transportation services.

NOW, THEREFORE, BE IT RESOLVED, that the Mason County Transportation Authority enter into mutual Agreement #GCA6837 with the Washington State Department of Transportation Agreement for $5,993,788 in operating funds to sustain transportation services.

BE IT FURTHER RESOLVED, that the Mason County Transportation Authority Board hereby authorizes the Chair to execute said Agreement #GCA6837 as Contractor on behalf of the Mason County Transportation Authority.

Dated this 9h day of August, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Acting Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: _____ DATE: 8/9/11
Kathy Cook, Clerk of the Board

RESOLUTION NO. 2011-10

A RESOLUTION AUTHORIZING THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD CHAIR TO SIGN WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AGREEMENT #GCA6836

WHEREAS, the State of Washington provides Rural Mobility, Paratransit/Special Needs, and other proviso funding though the multi-modal transportation account and rural mobility grant program account as identified in the budget through its 2011-2013 biennial appropriations to the Washington State Department of Transportation (WSDOT); and

WHEREAS, the Mason County Transportation Authority was awarded capital funds to purchase replacement minibuses.

NOW THEREFORE BE IT RESOLVED, that Mason County Transportation Authority enter into Mutual Agreement #GCA6836 with the Washington State Department of Transportation for $810,000 in capital funds to purchase and replace nine (9) light duty ADA accessible cutaway minibuses.

BE IT FURTHER RESOLVED, that the Mason County Transportation Authority Board hereby authorizes the Chair to execute said Agreement #GCA6836 as Contractor on behalf of the Mason County Transportation Authority.

Dated this 9h day of August, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Acting Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: _____ DATE: 8/9/11
Kathy Cook, Clerk of the Board

RESOLUTION NO. 2011-09

A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY AMENDING THE 2011 BUDGET:

WHEREAS, the Mason County Transportation Authority has prepared an amended Budget for the 2011 Calendar Year and;

WHEREAS, the Anticipated Revenue of $8,067,501 adequately addresses the anticipated Expenses of $8,067,501, anticipating an $8,207,350 Ending Fund Balance.

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the 2011 Budget, with anticipated revenue and anticipated expenses in the amounts stated and detailed in the Mason County Transportation Authority 2011 Budget Amendment, be adopted as written; and recorded as such with the office of the Mason County Auditor.

Dated this 14th day of June, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Acting Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: _____ DATE: 7-12-11
Kathy Cook, Clerk of the Board

Mason County Transportation Authority

Proclamation

WHEREAS, on June 23, 2011 a Mason Transit Operator became ill while on duty; and,

WHEREAS, many individuals came directly to the aid of the Transit Operator or worked behind the scenes to minimize the disruption of transit operations.

NOW, THEREFORE, BE IT PROCLAIMED, that the Mason County Transportation Authority Board, hereby recognize the quick and proper actions taken by the following individuals for their life saving efforts and assistance on, June 23, 2011:

- Kim Atterberry, Mason Transit Dispatcher/Scheduler
- Bill Barger, Medic One Response Unit
- Savanna Bowens, Passenger
- Steve Boyce, Mason Transit Driver
- Bob Burbridge, Fire Chief - Mason County Fire District 4
- Taylor Burmac-Cramer, Passenger
- Eric Chamberlain, Medic One Response Unit
- Jennifer Chaney, Passenger
- Mike Fiola, Officer - Shelton Police Department
- Kellyann Gordon, Fire District 5
- Phil Morgan, Medic One Response Unit
- Adam Pfeifley, Medic One Response Unit
- Carolyn Shickley, Mason Transit Dispatcher/Scheduler
- Casey Whitehouse, Fire District 5

BE IT FUTHER PROCLAIMED that the Mason County Transportation Authority Board extends our sincere thanks for life-saving actions and assistance that undoubtedly helped to save the life of our Transit Operator.

Dated this 12th day of July, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Acting Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

ATTEST: Kathy Cook
Kathy Cook, Clerk of the Board

RESOLUTION NO. 2011-08

A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY AUTHORIZING THE DISPOSAL OF SURPLUS VEHICLES

WHEREAS, the Mason County Transportation Authority (MCTA) has adopted established policies to ensure the fair, impartial, responsible and practical disposition of surplus property of the Mason County Transit; and

WHEREAS, such policies ensure that the public shall receive the greatest possible value for such items.

NOW, THEREFORE, BE IT RESOLVED by the Mason County Transportation Authority that the following vehicles be declared as surplus:

VIN	Vehicle Type	Make	Model	Year	Vehicle #
2B5WB35Z6VK556809	Van	Dodge	Ram 12 Passenger	1997	7502
2B5WB35ZXVK556814	Van	Dodge	Ram 12 Passenger	1997	7507
2B5WB35Z6VK556826	Van	Dodge	Ram 12 Passenger	1997	7516
2B5WB35Z8VK586507	Van	Dodge	Ram 12 Passenger	1997	7534
2B5WB35Z3VK586494	Van	Dodge	Ram 12 Passenger	1997	7539

BE IT FURTHER RESOLVED, that staff is authorized to proceed with the disposal of surplus vehicles identified above.

Dated this 14th day of June, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: Dave O'Connell, General Manager

APPROVED AS TO FORM: Robert W. Johnson, Legal Counsel

ATTEST: Kathy Cook, Clerk of the Board

DATE: 6-14-11

RESOLUTION NO. 2011-07

A RESOLUTION EXTENDING THE PROVISIONS OF RCW 41.48.030, PROVIDING SOCIAL SECURITY COVERAGE TO MASON COUNTY TRANSPORTATION AUTHORITY ELIGIBLE EMPLOYEES

WHEREAS, by Public Law 761 of the second session, 83rd Congress, and Chapter 4, Laws of the Extraordinary Session of 1955, Congress and the legislature of the State of Washington have expressed their intent that the benefits of the federal Old Age and Survivors Insurance (OASI) program may be made available at their option to members of existing public retirement systems, in addition to and without any reduction or impairment of the protection and benefits afforded by such systems; and

WHEREAS, Mason County Transportation Authority desires to offer Social Security to its eligible employees.

NOW, THEREFORE, BE IT RESOLVED, that the Mason County Transportation Authority Board of Directors hereby adopt the following resolution:

Section 1. It is hereby declared to be the policy and purpose of the Mason County Transportation Authority Board of Directors to extend the provisions of RCW 41.48.030, providing Social Security coverage to eligible employees of the Mason County Transportation Authority.

Section 2. In pursuance of this policy, Mason County Transportation Authority Board of Directors requests the Department of Retirement Systems, as the duly designated State Social Security Administrator, to supervise a majority vote referendum, under Section 218(d)(3) of the Social Security Act, for eligible employees who are members of the Washington State Public Employees Retirement System (PERS). The majority vote referendum will be conducted pursuant to applicable State and Federal laws and regulations for the purpose of allowing eligible employees, as a retirement system group, the opportunity of paying the Social Security tax.

Section 3. The Mason County Transportation Authority Board Chair is authorized and directed to execute and agreement with the State of Washington to secure Social Security coverage of eligible employees as provided in Section 1.

Section 4. If the referendum is favorable, the coverage of eligible employees shall be effective as of December 1, 1992.

Section 5. Withholdings from salaries and wages of employees for the purpose provided in Section 1 of this Resolution are hereby authorized to be made in the amounts and at such times as may be required by applicable State and Federal laws and regulations, and shall be paid to the

Internal Revenue Service, in such amounts and at such times as are designated in IRS Code 3121(b)(7)(E) and 3126.

Section 6. Employer contributions shall be paid from amounts appropriated for such purposes to the Internal Revenue Service in accordance with applicable Federal laws.

Section 7. The Mason County Transportation Authority shall maintain such records and submit such reports as may be required by applicable State and Federal laws or regulations.

Section 8. This resolution shall take effect and be in full force from and after its passage.

Dated this 14th day of June, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: _____ DATE: 6-14-11
Kathy Cook, Clerk of the Board

RESOLUTION NO. 2011-06

A RESOLUTION AMENDING MASON COUNTY TRANSPORTATION AUTHORITY'S BYLAWS

WHEREAS, the Mason County Transportation Authority first adopted its Bylaws on December 9, 1991, and amended such on November 20, 2007, February 28, 2008; and July 13, 2010; and

WHEREAS, the need exists to amend the Bylaws per RCW 36.57A.050 to incorporate one nonvoting member of the public transportation benefit authority; and

WHEREAS, the one nonvoting member is recommended by the labor organization representing the public transportation employees; and

WHEREAS, the Bylaws as revised and illustrated in the attached "Exhibit A" are now recommended for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Mason County Transportation Authority Board of Directors that its Bylaws are hereby amended as attached in "Exhibit A".

Dated this 14th day of June, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: _____ DATE: 6-14-11
Kathy Cook, Clerk of the Board

RESOLUTION NO. 2011-05

A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY, REVISING PROCUREMENT POLICIES AND PROCEDURES

WHEREAS, the Mason County Transportation Authority Board of Directors adopted Resolution No. 2004-04 revising established Procurement Policies and Procedures; and

WHEREAS, revisions to the procurement policies and procedures allow more effective and efficient procurement in compliance with federal and state guidelines.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the attached revised Procurement Policies and Procedures be adopted to replace those established by Resolution No. 97-03 and revised by Resolution No. 2004-04.

Dated this 10th day of May 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: _____ DATE: 5-10-11
Kathy Cook, Clerk of the Board

RESOLUTION NO. 2011-04

A RESOLUTION OF THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD AUTHORIZING THE GENERAL MANAGER TO SIGN THE INTERLOCAL AGREEMENT BETWEEN CLALLAM TRANSIT SYSTEM, GRAYS HARBOR TRANSPORTATION AUTHORITY AND JEFFERSON TRANSIT AUTHORITY FOR THE SUMMER YOUTH ADVENTURE PASS PROGRAM FOR CALENDAR YEARS 2011-2013

WHEREAS, the Mason County Transportation Authority (MCTA) Board has determined it to be desirable to partner with Clallam Transit System, Grays Harbor Transportation Authority and Jefferson Transit Authority in the "Summer Youth Adventure Pass Program" expanding the travel opportunities for youth from the day after Memorial Day Observed through the Saturday prior to Labor Day; and

WHEREAS, the Board approves entering into an Interlocal Agreement upon approval by their respective Boards.

NOW, THEREFORE, BE IT RESOLVED that:

1. The BOARD hereby accepts the terms and conditions of the Interlocal Agreement as set forth in "Exhibit A" which is attached to this resolution and made a part thereof by this reference.
2. The BOARD hereby authorizes the General Manager to sign the Interlocal Agreement for calendar years 2011 through 2013.

Dated this 12th day of April, 2011.

John A. Campbell
John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair

Mike Byrne
Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman
Glenn Hoopman, Authority Member

Bev Wendell
Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener
Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: Kathy Cook
Kathy Cook, Clerk of the Board

DATE: 4/12/11

INTERLOCAL AGREEMENT

This INTERLOCAL AGREEMENT is made by and between the Clallam Transit System ("CTS"), Grays Harbor Transportation Authority ("GRAYS HARBOR"), Jefferson Transit Authority ("JEFFERSON"), and Mason County Transportation Authority ("MASON") known collectively as the Parties ("THE PARTIES").

REPRESENTATIONS;

1. CTS, GRAYS HARBOR, JEFFERSON, and MASON are each public transportation benefit authorities (PTBAs), organized under the provisions of Chapter 36.57A, RCW, and are municipal corporations of the State of Washington.

2. Each of THE PARTIES operates a public transportation service within its respective county.

3. Each of THE PARTIES, as part of the operation of such public transportation service, provides for a "Summer Youth Pass Program". The program permits certain persons to purchase a bus pass which is valid from the day after Memorial Day Observed through the Saturday prior to Labor Day, and which permits the holder of that pass to ride the bus within the respective jurisdiction for no further charge than initially paid for the pass, during the effective dates of the pass.

4. THE PARTIES are desirous of expanding the geographical area available to holders of these passes, by agreeing that each will fully honor such a pass issued by another of the entities.

NOW, THEREFORE, in consideration of the above representations and the mutual covenants and promises contained in this AGREEMENT, and pursuant to the authority granted by the Interlocal Cooperation Act, Chapter 39.34, RCW, it is agreed between THE PARTIES as follows:

1. During calendar years 2011-2013, each of THE PARTIES will fully honor a "Summer Youth Pass" issued by any other of THE PARTIES from 12:01 a.m. on the day after Memorial Day Observed, through 11:59 p.m. on the Saturday prior to Labor Day. During this period of time, none of the entities shall charge any persons presenting such a pass any additional fee or charge for riding their respective bus systems anywhere within the service area of the party.

2. This AGREEMENT shall only apply to use of the passes on fixed-route services.

3. Each of THE PARTIES agrees to provide the others, within ten (10) days of the date of the execution of this AGREEMENT, with a specimen copy of the pass to which this AGREEMENT applies. The obligation to honor passes shall only apply to originals of such specimen passes.

4. Any person using such a pass shall be subject, at all times and places, to all rules and policies of THE PARTY'S system upon whom they may be riding.

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5. This AGREEMENT may be terminated by any of the PARTIES, without cause, at the end of each annual summer period with written notice to the other PARTIES.

6. THE PARTIES further agree, during the fourth quarter of 2013, to review together the effectiveness of this AGREEMENT and, at that time, to consider execution of a similar agreement.

Dated this _____ day of _____ 2011.

Clallam Transit System

_____

By Terry G. Weed
Its General Manager

Grays Harbor Transportation Authority

_____

By Mark Carlin
Its Manager

Jefferson Transit Authority

_____

By Daniel A. Di Guilio
Its General Manager

Mason County Transportation Authority

_____

By Dave O'Connell
Its General Manager

RESOLUTION NO. 2011-03

A RESOLUTION AUTHORIZING THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD CHAIR TO SIGN THE THIRD AMENDMENT TO AGREEMENT GCA6186 WITH THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the Mason County Transportation Authority (MCTA) has entered into Mutual Agreement GCA6186 with the Washington State Department of Transportation (WSDOT) for Operating Funding Assistance; and

WHEREAS, the need exists to change certain sections to:

1) Decrease by $1,200,000 in Rural Mobility Transit Tax Equalization project funds for Project A; and
2) Add the same amount to Project C as referenced in the attached amendment document; and

WHEREAS, all other conditions of the grant agreement remain unchanged.

NOW, THEREFORE, BE IT RESOLVED BY THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD OF DIRECTORS that the Board Chair is hereby authorized to sign said Amendment to Mutual Agreement GCA6186 as Contractor on behalf of the Mason County Transportation Authority.

Dated this 12th day of April 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: _____ DATE: 4/12/11
Kathy Cook, Clerk of the Board

RESOLUTION NO. 2011-02

A RESOLUTION BY THE MASON COUNTY TRANSPORTATION AUTHORITY AUTHORIZING THE DISPOSAL OF SURPLUS VEHICLES

WHEREAS, the Mason County Transportation Authority (MCTA) has adopted established policies to ensure the fair, impartial, responsible and practical disposition of surplus property of the Mason County Transit; and

WHEREAS, such policies ensure that the public shall receive the greatest possible value for such items.

NOW, THEREFORE, BE IT RESOLVED by the Mason County Transportation Authority that the following vehicles be declared as surplus:

VIN	Vehicle Type	Make	Model	Year	Vehicle #
15GCA1811P1085067	Coach	Gillig	Phantom Coach 30'	1993	801
15GCA1813P1085068	Coach	Gillig	Phantom Coach 30'	1993	802
15GCA1811P1085668	Coach	Gillig	Phantom Coach 30'	1995	803
S12813	Coach	MCI	Clallenger 35'	1977	902
S12809	Coach	MCI	Clallenger 35'	1977	903
1TUAAH98BR002663	Coach	MCI	MC-9 40'	1981	905

BE IT FURTHER RESOLVED, that staff is authorized to proceed with the disposal of surplus vehicles identified above.

Dated this 8th day of March, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: Dave O'Connell, General Manager

APPROVED AS TO FORM: Robert W. Johnson, Legal Counsel

ATTEST: Kathy Cook, Clerk of the Board DATE: 3-8-11

RESOLUTION NO. 2011-01

A RESOLUTION AUTHORIZING THE MASON COUNTY TRANSPORTATION AUTHORITY BOARD CHAIR TO SIGN WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AGREEMENT #GCA6664

WHEREAS, the Transportation Budget provides funding to the Washington State Department of Transportation (WSDOT) for the Statewide Vanpool Capital Investment Program; and

WHEREAS, the Mason County Transportation Authority Board approves the acquisition of six (6) new vanpool vehicles in 2011, as part of the Washington State Department of Transportation Vanpool Expansion Program; and

NOW THEREFORE BE IT RESOLVED, that Mason County Transportation Authority enter into Mutual Agreement #GCA6664 with the Washington State Department of Transportation for $124,800 in capital funds to purchase six (6) new 12-passenger vans.

BE IT FURTHER RESOLVED, that the Mason County Transportation Authority Board hereby authorizes the Chair to execute said Agreement #GCA6664 as Contractor on behalf of the Mason County Transportation Authority.

Dated this 11h day of January, 2011.

John Campbell, Chair

Lynda Ring-Erickson, Vice-Chair

Mike Byrne, Authority Member

Tim Sheldon, Authority Member

Glenn Hoopman, Authority Member

Bev Wendell, Authority Member

Jerry Lingle, Authority Member

Sadie Whitener, Authority Member

Deborah Petersen, Authority Member

APPROVED AS TO CONTENT: _____
Dave O'Connell, General Manager

APPROVED AS TO FORM: _____
Robert W. Johnson, Legal Counsel

ATTEST: _____ DATE: 1-11-11
Kathy Cook, Clerk of the Board